

THE EXPLORATION ACADEMY  
SITE COUNCIL MEETING AGENDA

DATE: 3/20/17

6:15 PM – 8:00 PM

x	Paul Driftmier - President	x	Dawn Van Hook - VP
x	Steve Heuer - Treasurer/Parent	x	Cathy Driftmier - Parent
x	Mona Cassis - Parent	x	Chad Welty - Staff
x	Kathy Erickson - Parent	x	Lesley Morrison - Staff
x	Pheng Lee - Director	x	Judy Quinton - Parent

Students: Sarah Quinton

I. CALL TO ORDER

Call to order by Paul at 6:20pm.

II. ANNOUNCEMENTS AND BRIEF AGENDA ITEMS

A. Review and approval of previous meeting's minutes

Paul approves minutes second by Mona.

B. Next meeting

Next meeting is April 17th at 6:15 pm.

III. ENGAGE

A. Most interesting Spring Break experience (Chad is time keeper - 10 minutes)

- a. Experiences include - trips, homework, relaxing and tax season.
- b. Paul shared about his parents telling him to take a break and gave him a car. He ended up in Florida when he was 19.
- c. Kathy shared about trip to Europe.
- d. Steve went to spelunking during college.
- e. Chad shared when he was in college and led outward bound trips - canoeing trip and a blizzard came through.

IV. CELEBRATIONS/POSITIVES

1. Lea had her graduation party.
2. Jaleah got accepted into Cornell College and Howard University.
3. Fine Arts week last week and students organized activities for each day of the week. Art gallery, performances, etc.

V. DIRECTORS REPORT

- A. Enrollment - 76 enrolled now and now at 21 but will continue to go up since there is more and more interest from parents. I've been in contact with parents and have had students shadow

- B. Chamber of Commerce
  - a. April 28th our students will be attending a lunch with the Chamber of Commerce in Madison.
- C. Expense items after 2017-2018 school year - plan ahead
  - a. Achieve 3000
  - b. Project Foundry
  - c. Compass

## VI. COMMITTEE REPORTS

- A. Fundraising - Paul, Lesley, Mona, Cathy and Kathy
  - a. Kathy shared that some parents/students have signed up for Bratfest for Memorial weekend. We have 9 signed up for this fundraiser and hope to get more.
  - b. Lesley talked about the committee needing to meet and Steve shared that he stopped by Pizza Ranch and got a couple of dates that we can hold the fundraiser. Pizza Ranch fundraiser will be on May 8th. Steve will send information to Dawn so she can send out something to parents.
  - c. Next meeting is April 4th at 6pm in Lesley's office.
  - d. Chad asked about bird fundraiser and Paul will write their names for the bird that they sponsored.
  - e. Dawn asked if there will be fundraising at the next showcase. Mona talked about Jaleah and Sarah selling some EA wear at last showcase and this will continue at next showcase.
  - f. Mona shared about a fundraiser idea with food truck through the farmers market and they will donate 15% of sales to a school.
- B. School Engagement - Mona, Steve, Dawn, Chad and Pheng
  - a. We met last week and planned for a few events - showcase on April 20, new student picnic on May 1 from 4-6pm and graduate celebration on June 5th from 6:30-8:30pm. Pheng will send letter to parents and incoming students/parents regarding the events.
  - b. Pheng will reach out to Verona Press and Fitchburg.
  - c. Mona asked about celebration

## VII. Discussion/In-Depth

- A. Data Dive
  - a. Chad opened the discussion to have members take 5 minutes look at student and parent engagement again before discussing.
  - b. Mona talked about the showcase and it was pretty good. There are conflicting events for parents during the showcase.
  - c. Kathy asked if EA participated on carnival like the one last weekend and Chad responded in the past.
  - d. Steve talked about several survey questions - connected to EA community, communication between student/advisor.
  - e. Steve asked Sarah about different environments - quiet places, areas to collaborate.
  - f. Paul feels that the level system is working for his students but there are a couple of complaints about the level system. Chad talked about consistency of

expectations and using the level system across all advisors. A place that conversations happen to inform students about expectations, discuss issues during community meetings on Fridays. Steve asked about polling or allowing students to write down issues or things on their mind so that every student's voice is being heard. Students have these conversations with students individually to make sure voices are heard.

- g. Lesley discussed students whose responses to were negative on the survey. Sarah added that she knows some students didn't take it seriously while taking the survey.
- h. Mona asked about SMART goal(s) that we have to create as site council. Pheng responded that is what we are doing - data diving that will lead to creating a SMART goal.

B. Funding Discussion: Students/Staff vs. Overhead costs

- a. Steve talked about funding and how much of that should be used to support students and how much should go to administrative costs. Steve says that most of money needs to go to support students.
- b. Students/staff - impact students and staff directly - books, materials, etc. Administrative costs include flyers and other costs.
- c. Steve proposes 80% go to students/staff and 20% to overhead costs.
- d. Paul - the motion is we track 80% of funds to students/staff and 20% to overhead costs.

C. Charter Renewal

- a. Pheng and Paul will meet to look at pieces that will need to be distributed to members. The work will be done outside of site council and each will report back during site council.

VIII. Items for next meeting's agenda

IX. Adjournment

Paul called to adjourn - seconded by Cathy.