

THE EXPLORATION ACADEMY
SITE COUNCIL
MEETING NOTES
Monday, September 8, 2014

- I. CALL TO ORDER: 6:10
- II. Attendance: Chad Welty, Deb Klein, Andy Vogel, Alexa Butzbaugh, Paul Driftmier, Cathy Driftmier, Pheng Lee
- III. AUDIENCE PARTICIPATION:
No Comments
- IV. ANNOUNCEMENTS AND BRIEF AGENDA ITEMS
 - a. Review and approval of previous meeting's minutes
 - i. Amend previous minutes to correct the spelling to Driftmier.
Minutes were approved.
- V. Exploration Academy Administrator's Report
 - a. We had a good first week at Exploration Academy. Student are being trained in using the various tools and resources.
 - b. Enrollment update
 - i. We are currently at 71 students at Exploration Academy
 - c. Grant update
 - i. Pheng Lee and Michael Murphy are working on the grant updates.
The grant revisions will be submitted soon to get the extra 25,000 from DPI.
 - d. Budget update-Pheng has had a discussion with Pam regarding the budget. There is an EA budget that Pheng and Pam discussed. Pheng is looking to continue this conversation so we can plan for the future. There are concerns about the expenses we have incurred that VAHS uses and how we can be compensated in the future for those items. Pheng will work to set up a meeting with Pam soon so we can discuss future items, including Open Enrollment, Teacher Compensation, FTE, Student numbers, and Budget Overview.
- VI. Additional Reports
 - a. 501c3 status
 - i. Alexa received a letter from the IRS that needed some adjustments. Those adjustments have been sent in and we should be receiving 501c3 status in the next few weeks.
 - ii. With that we need to recruit member for this committee. By next week should have this put together by next week. Kate Sebastian and Paul Driftmier have offered their services.
 - b. Vote in Site Council Officers
 - i. Chair, Vice-Chair, Secretary, Treasurer
 - A. Alexa Butzbaugh has been nominated as the Chair of the site council.

- B. Andy Vogel has been nominated as the Vice-Chair of the site council.
- C. Paul Driftmier has been nominated as the Secretary
- D. Cathy Driftmier has been nominated as the Treasurer
- E. All nomination were approved.

- VII. Any Committee Updates
 - a. Volunteer- Send out emails/list-serve
 - i. School wide information should be sent home by Alexa Butzabaugh. All event emails will go through Alexa from an Exploration Academy account.
 - b. Curriculum/Instruction
 - i. No Update
 - c. Fundraising/Grant
 - i. No Update
 - d. Marketing
 - i. Meeting was scheduled to review the website and plan some changes.
 - e. Community Outreach
 - i. No Update
 - f. Building
 - i. Cathy has the last of the furniture ready for delivery. They will contact Pheng regarding delivery.
- VIII. Issues Discussion/In-Depth
 - a. Back to school agenda with assignments
 - i. Back to school night
 - A. We will cover the Curriculum Guide, Project Foundry, and Late Start Mondays.
 - B. Site Council would like time to look for volunteers and target marketing, grant fundraising, and community outreach.
 - b. Additional to-dos
 - i. We began with a discussion of the late start Monday as everyone reflected from the day. We then tabled the discussion until later in the meeting. When it was readdressed we decided we needed clearer expectations relayed to both students and parents regarding these days. This includes more accountability for students that are present in EA.
- IX. Old Business
- X. Items for Future Agenda
 - a. Transportation
 - b. Mentorship
- XI. Adjournment 8:00