

**The Exploration Academy
Governance Board Meeting
January 8th, 2012
Meeting Minutes**

Meeting Called to Order by Alexa Butzbaugh on January 8th, 2012 at 6:15 in the K-Wing KITC

Present: Mike Murphy, Sheila Stenseth, Chad Welty, Alexa Butzbaugh, Paul Driftmier, Cathy Driftmier, Kate Sebastian, Teressa Hall, and Laurie Everitt

Audience Participation

- Congratulations to everyone on the charter contract which was approved by the VASD school board. Thanks to everyone for their effort and participation.

Announcements and Brief Agenda Item

- Reviewed upcoming calendar events:
 - Upcoming governing board meetings will be held on the 2nd and 4th Tuesday of every month. The next meeting will be on January 22.
- Previous Meeting Minutes Approved

Exploration Academy Administration Report

- Budget Items and Expenditures:
 - Mike presented a breakdown of the planning grant funds and expenses up to this point. The money is broke down into phase 1 and phase 2 money. The phase 1 money is the funding we have been spending up to this point. Phase 2 money should not be made available to us to use since the contract has been approved.
 - The contract has been submitted to DPI

Liaison and Committee Report

- Marketing committee
 - Sheila presented the website; the website should go live on Thursday.
 - Mike and Sheila will be going to the middle schools on January 23rd and 24th to present the EA to all 8th grade students
 - A lengthy discussion regarding both the application and enrollment process was held. It focused on how to be consistent with the other charter schools district policy and if there is a conflict of interest regarding the mailing and lottery. Essentially it was decided that the governing board will send mailing with a district cover letter, the application, and a brochure. Applications will be collected by the K-wing office and lottery will be administered by the district office.
 - The following is a list of task to be completed and individuals responsible for completing them.
 - Create Facebook Page-Paul
 - Create Twitter Account-Mike
 - Edit and finalize webpage-Sheila
 - Edit and finalize application-Chad
 - Organize Mailing-Mike
 - Edit and finalize Brochure-Chad

- Create slideshow presentation-Paul
- The goal is to have the mailing out by no later than Monday, January 14th

Issues Discussions

- Confirmation of Board Members and Officer Elections
 - Current Board Members are
 - Chad Welty
 - Sheila Stenseth
 - Alexa Butzbaugh
 - Kathy Driftmier
 - Paul Driftmier
 - Kate Sebatian
 - Laurie Everitt
 - Teressa Hall
 - Officer Elections
 - Chair-Alexa Butzbaugh
 - Vice Chair-Paul Driftmier
 - Secretary-Chad Welty
 - Treasurer-Teressa Hall
- By Laws
 - Alexa presented a copy of bylaws to review and approve. Vote called. Bylaws approved. 8-0
- Articles of Incorporation
 - Alex presented for the 501c3. Form was completed signed and set to be mailed out on tomorrow.
- Building Renovations
 - Kathy has begun discussions about the building renovations that will need to take place. Mike advised that we will need to discuss with Dean what changes the district can afford this year. Our grant can fund furniture but not structural changes.
- Implementation Grant
 - The implementation grant is due in April. Work will begin on that grant. Jan Botz will assist in that process.

Meeting Adjourned at 8:30